



John G. LeLacheur  
Chief

# City of Beverly

MASSACHUSETTS

POLICE DEPARTMENT

191 Cabot Street  
Beverly, Massachusetts 01915

## REQUEST FOR POLICE RECORDS

When the Beverly Police Department Record's Office is closed, a request to obtain information may be made by providing the following information:

- Name the report is under:  
\_\_\_\_\_
- Case number if available: \_\_\_\_\_
- Address police responded to: \_\_\_\_\_
- Date & Time of incident: \_\_\_\_\_
- Your name, phone number, and e-mail address where you can be reached: \_\_\_\_\_

Please hand to an officer, mail or fax this form to:

FAX: 978-921-6188

Mail: Beverly Police Department

ATTN: Records

191 Cabot Street

Beverly, MA 01915